

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List
(effective August 11, 2015)**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is GSAAAdvantage.gov.

Mission Oriented Business Integrated Services (MOBIS)

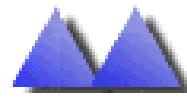
FSC Class: 874-1 Integrated Consulting Service and 874-1RC

Contract Number: GS-10F-0249K

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov

Period Covered: May 15, 2015 Through May 14, 2020

H W & W, Incorporated



e-Business Strategies

7602 Granada Drive
Bethesda, Maryland 20817

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Telephone: 301-229-0497

[www.handw.com](http://www.handw.com)

**Business Size/Status: Small, Woman-Owned**

|                                                                           |                                                                |
|---------------------------------------------------------------------------|----------------------------------------------------------------|
| <b>1A. Table of Awarded Special Items:</b>                                | 874-1 Integrated Consulting Service                            |
| <b>1B. Lowest priced model number and lowest unit price</b>               | Not applicable                                                 |
| <b>2. Maximum Order</b>                                                   | \$1,000,000.00                                                 |
| <b>3. Minimum Order</b>                                                   | \$100.00                                                       |
| <b>4. Geographic Coverage Area</b>                                        | Domestic                                                       |
| <b>5. Point of Production</b>                                             | Not Applicable                                                 |
| <b>6. Discount from list price</b>                                        | All prices are net                                             |
| <b>7. Quantity discounts</b>                                              | None offered                                                   |
| <b>8. Prompt payment terms</b>                                            | Net 30 days                                                    |
| <b>9a. Government credit card accepted below micro purchase threshold</b> | No                                                             |
| <b>9.b Government credit card accepted abovemicro purchase threshold</b>  | Yes                                                            |
| <b>10. Foreign items</b>                                                  | None                                                           |
| <b>11a. Time of Delivery</b>                                              | To be negotiated                                               |
| <b>11b. Expedited Delivery</b>                                            | To be negotiated                                               |
| <b>11c. Overnight and 2 day Delivery</b>                                  | To be negotiated                                               |
| <b>11d. Urgent Requirements</b>                                           | To be negotiated                                               |
| <b>12. FOB Point (s)</b>                                                  | Destination                                                    |
| <b>13a. Ordering Address</b>                                              | HW&W, Incorporated<br>7602 Granada Drive<br>Bethesda, MD 20817 |
| <b>13b. Ordering Procedures</b>                                           | See Federal Acquisition Regulation (FAR) 8.405-3               |
| <b>14. Payment Address</b>                                                | HW&W, Incorporated<br>7602 Granada Drive<br>Bethesda, MD 20817 |
| <b>15. Warranty Provision</b>                                             | Not applicable                                                 |
| <b>16. Export Packing Charges</b>                                         | Not applicable                                                 |

|                                                                                                  |                                            |
|--------------------------------------------------------------------------------------------------|--------------------------------------------|
| <b>17. Terms and conditions of Government Purchase card acceptance</b>                           | None                                       |
| <b>18. Terms and conditions of rental, maintenance, and repair</b>                               | Not applicable                             |
| <b>19. Terms and conditions of installation</b>                                                  | Not applicable                             |
| <b>20a. Terms and conditions of repair parts</b>                                                 | Not applicable                             |
| <b>20b. Terms and conditions for other services</b>                                              | Not applicable                             |
| <b>21. List of service and distribution points</b>                                               | Not applicable                             |
| <b>22. List of participating dealers</b>                                                         | Not applicable                             |
| <b>23. Preventive maintenance</b>                                                                | Not applicable                             |
| <b>24a. Environmental Attributes</b>                                                             | Not applicable                             |
| <b>24b. Section 508 compliance</b>                                                               | Not applicable                             |
| <b>25. DUNS Number</b>                                                                           | 11-1708665                                 |
| <b>26. Notification regarding registration in Central Contractor Registration (CCR) database</b> | Continually registered since April 6, 2001 |
| <b>27. Uncompensated overtime</b>                                                                | Not applicable                             |

### **CONTRACT OVERVIEW**

GSA awarded HW&W, Inc. a GSA Federal Supply Schedule contract for Mission Oriented Business Integrated Services (MOBIS), Contract No. GS-10F-0249K in March 2001 and exercised an option to renew. The current contract period is 5/15/2015 - 5/14/2020. GSA may exercise a total of up to three additional 5 year option periods. The contract allows for the placement of Firm Fixed Price or Time and Materials task orders using the labor categories and ceiling rates below.

### **CONTRACT USE**

This contract is available for use by all federal agencies and activities in the executive, legislative and judicial branches; Government contractors authorized in writing by a federal agency pursuant to 48 CFR 51.1; Mixed ownership government corporations (as defined in the Government Corporation Control Act); the government of the District of Columbia; and other activities and organizations authorized by statute or regulation to use GSA as a source of supply.

### **CONTRACT SCOPE**

The Special Item Numbers (SINs) available under this contract provide services across the full life cycle of a project. HW&W, Incorporated has been awarded a contract by GSA to provide services under **SIN 874-1: Integrated Consulting Service and 874-1RC**.

Services under SIN 874-1 and 874-1RC include providing expert advice, assistance, guidance or counseling in support of agencies' mission oriented business functions. This includes studies, analyses and reports documenting any proposed developmental, consultative, or implementation effort. Examples of consultation include but are not limited to: strategic, business and action planning; high performance work; process and productivity improvement; systems alignment; leadership systems; organizational assessments; cycle time; performance measures and indicators; program audits, evaluations, and customized training.

### **CONTRACT CONDITIONS**

Under MOBIS, HW&W will provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide the professional services specified in each task order. The services specified may be performed at HW&W's facility or that of the ordering agency. The government determines the method of compensation (to be specified at the task order level) e.g., firm-fixed price for services with or without incentives, labor hours, or time-and-material.

The Service Contract Act (SCA) is applicable to this contract and as it applies to the entire Mission Oriented Business Integrated Services (MOBIS) Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and applicable wage determination (WD) number. Failure to do so may result in cancellation of the contract.

## Labor Category Descriptions

|                                                |                                                                                                                                                                                    |
|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Principal Analyst</b>                       |                                                                                                                                                                                    |
| Knowledge/Skills                               | Extensive experience in executive management<br>Acknowledged expert in a specific discipline                                                                                       |
| Education/Experience                           | MA/MS plus 20 years work experience; or BA/BS with 25 years work experience<br>Federal Senior Executive Service or equivalent preferred                                            |
| Functions                                      | Interface with client executive management on critical strategies<br>Manage major programs<br>Utilize knowledge of client management practices to optimize results                 |
| <b>Subject Matter Expert</b>                   |                                                                                                                                                                                    |
| Knowledge/Skills                               | Extensive experience in a specific discipline                                                                                                                                      |
| Education/Experience                           | MA/MS plus 15 years experience; BA/BS with 20 years work experience including 8 years in specific discipline; Federal senior management or equivalent preferred                    |
| Functions                                      | Apply expertise to assist client to develop policies and procedures<br>Evaluate client practices within area of expertise                                                          |
| <b>Configuration Manager/Quality Assurance</b> |                                                                                                                                                                                    |
| Knowledge/Skills                               | Extensive experience in a specific discipline                                                                                                                                      |
| Education/Experience                           | MA/MS with 10 years experience; or<br>BA/BS with 15 years work experience including 5 years in specific discipline                                                                 |
| Functions                                      | Develop and maintain procedures for management of information<br>Evaluate client practices within area of expertise                                                                |
| <b>Functional Analyst</b>                      |                                                                                                                                                                                    |
| Knowledge/Skills                               | Experienced in specific disciplines - financial, security, etc.                                                                                                                    |
| Education/Experience                           | MA/MS with 10 years including 10 years project manager or senior analyst in specific disciplines; or BS/BA with 15 years work experience; Senior management preferred              |
| Functions                                      | Manage project teams in a variety of disciplines<br>Oversee projects from a technical and financial perspective<br>Actively participate in projects in specific areas of expertise |
| <b>Senior Analyst</b>                          |                                                                                                                                                                                    |
| Knowledge/Skills                               | Project management experience, including cost management, and client interface.<br>Specific experience in quality assurance, security, and other specialty disciplines.            |
| Education/Experience                           | MA/MS with 10 years. 5 years experience in specialty discipline at senior levels.<br>BA/BS and 15 years including 10 years of senior supervisory experience.                       |
| Functions                                      | Manage smaller projects<br>Perform specific functions within a team applying areas of expertise                                                                                    |

| <b>Technical Analyst</b>          |                                                                                                                                                              |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Knowledge/Skills                  | Advanced knowledge in a specific technical or programmatic area                                                                                              |
| Education/Experience              | MA/MS preferred in technical discipline with 5 years experience; BA/BS and 10 years experience.                                                              |
| Functions                         | Perform hardware and software comparison reviews<br>Identify solutions to technical problems<br>Provide support on any project requiring technical expertise |
| <b>Analyst</b>                    |                                                                                                                                                              |
| Knowledge/Skills                  | Project management and cost analysis; methods of analysis, measurement & evaluation; optimize use of resources                                               |
| Education/Experience              | BA/BS with 5 years or high school diploma and 10 years experience.                                                                                           |
| Functions                         | Participate in teams applying specific areas of knowledge<br>Analyze information, prepare reports, and review documentation                                  |
| <b>Security /QA Administrator</b> |                                                                                                                                                              |
| Knowledge/Skills                  | 5 years working with process administration, including 2 years quality assurance experience.                                                                 |
| Education/Experience              | BS/BA with 5 years in general administrative management.<br>10 years in general administrative management.                                                   |
| Functions                         | Apply knowledge of security/QA processes and reporting requirements<br>Assist client compliance efforts                                                      |

**Labor Rates\***

| <b>SIN</b>        | <b>Labor Category</b> | <b>Labor Rate effective 8/11/15</b> |
|-------------------|-----------------------|-------------------------------------|
| 874-1 and 874-1RC | Principal Analyst     | \$173.79                            |
| 874-1 and 874-1RC | Subject Matter Expert | \$157.03                            |
| 874-1 and 874-1RC | Configuration Mgr./QA | \$144.29                            |
| 874-1 and 874-1RC | Functional Analyst    | \$136.81                            |
| 874-1 and 874-1RC | Senior Analyst        | \$123.00                            |
| 874-1 and 874-1RC | Technical Specialist  | \$102.49                            |
| 874-1 and 874-1RC | Analyst               | \$83.47                             |
| 874-1 and 874-1RC | Security /QA Admin.   | \$65.15                             |

\*GSA has determined that HW&W, Inc. meets its technical requirements and that the prices offered by HW&W are fair and reasonable. All prices offered include an Industrial Funding Fee (IFF) of 0.75%.